



New York City Pedicab Owners' Association (NYCPOA)



Appendix 1

Code of Practice for Pedicab Owners

We, the manager(s) or owner(s) of _____, hereby certify that this operation will be managed in accordance with the following professional practices that constitute the NYCPOA's Pedicab Owners' Code of Practice:

- a) Ensure that all of our pedicabs allowed to operate on the road are at all times safe, legal, and roadworthy.
- b) Have in place liability insurance for \$1 million or more with a recognized underwriter that covers not only the passengers, the pedicabs, and the company itself but also the drivers as additional (named) insureds—or have in place a program that requires drivers to purchase individual driver's liability coverage.
- c) Ensure that all of our pedicabs are recognized legally as bicycles under New York State law—for example, that our pedicabs are three-wheeled and human-powered via a belt, chain, or gear or human-powered with electric pedal-assist under one horsepower capability (dependent upon motor wattage); furthermore, ensure that they are designed to carry passengers, have a wheelbase of at least 40 inches, and are possessed of at least one brake per axle.
- d) Keep maintenance logs for each of our pedicabs.
- e) Store laminated insurance information within each of our pedicabs.
- f) Agree to periodic inspection by the NYCPOA of my premises and relevant paperwork to confirm adherence to all NYCPOA codes.
- g) Have in place a procedure for reporting and returning lost property.
- h) Document all accidents and major incidents involving our company, its driver(s), and its pedicab(s).
- i) Work to ensure that our pedicab(s) and driver(s) may be identified easily, including featuring my contact information, as being part of this unique operation.
- j) Ensure that drivers receive training in all aspects of pedicab driving, including passing a practical, on-the-road test that involves carrying real passengers, and that they understand relevant Parks Dept. laws and New York State Vehicle and Traffic Law as it pertains to bicycles.
- k) Require that all drivers possess a valid driver's license—or, in lieu of this requirement, lodge with the NYCPOA a curriculum that meets the standards defined in j) above.
- l) Register and file all driver personal information including full name, address (including proof of), phone, e-mail, age, family emergency contact, and a government-issued form of ID such as a driver's license or passport.



New York City Pedicab Owners' Association (NYCPOA)



- m) Monitor consistently on-street driver behavior of our pedicab(s) and have in place an enforcement procedure.
- n) In the event of a driver dismissal, report driver's name to the NYCPOA.
- o) Keep operational records so that, if need be, the association may identify which driver was operating which pedicab at any given time.
- p) Ensure that the minimum age of drivers is 18.
- q) Ensure that all of my drivers have signed and have committed to abide by the association's Code of Practice for Pedicab Drivers.
- r) Attempt to contact the owner of another company, regardless of association membership status, if we observe his or her driver operating counter to the NYCPOA Driver Code.

signature date

Section 102

Definitions of NY State Vehicle and Traffic Law

Bicycle: Every two or three wheeled device upon which a person or persons may ride, propelled by human power through a belt, a chain, or gears, with such wheels in a tandem or tricycle, except that it shall not include such a device having solid tires and intended for use only on a sidewalk by pre-teenage children.